



British International
Studies Association



BISA 42nd Annual Conference 14 - 16th June 2017

Call for Papers

Jurys Inn Brighton Waterfront, Brighton, Sussex, UK.

#BISA2017



Image courtesy of Shutterstock

Paper, Roundtable and Panel Proposals

BISA invites individual paper, panel and roundtable proposals for its Annual Conference in June 2017. The deadline for submission of general proposals is **4:00pm, 12th September 2016**. (NB for working group sections/guaranteed panels **4.00pm, 5th September 2016**) Proposals and abstracts must be submitted online via the BISA website (<http://www.bisa.ac.uk>). If you are submitting a panel or roundtable, please ensure you have all the details to hand before starting to complete the online forms, including all contact details of convenor, chair and discussant (if included), panel/round table title, description, paper giver/participant contact details incl email address, paper titles and short abstract no more than 200 words.

BISA is also interested in proposals for innovative panels and sessions which do not follow the usual format of academic paper presentations, such as film and media presentations, interview conversations, and others. Proposals for innovative sessions should be sent directly to the BISA Conference Team bisa-conference@aber.ac.uk by the 12th September 2016.

Any queries about paper/panel submissions or the wider conference should be sent to bisa-conference@aber.ac.uk. The provisional conference programme will be published on the BISA website no later than 16th December 2017.

Registration

Registration for the conference will open on 16th December 2016. Please note the conference is open to **BISA members only** and you will need to **register (i.e., pay) to attend** the conference in order to participate in the panels.

New for 2017 Panel and Roundtable participant registration closes 24th February 2017 – this is the deadline to ensure inclusion in the conference programme

EARLY BIRD DISCOUNTED REGISTRATION Opens 16th December 2016 - Closes 1st March 2017

- Full members £150
- Early Career, Emeritus & Associate members £130
- Postgraduate & Undergraduate members £100

STANDARD REGISTRATION Opens 2nd March 2017 – Closes 31st May 2017

- Full members £200
- Early Career, Emeritus & Associate Members £150
- Postgraduate & Undergraduate members £120

Conference Venue

The conference will be held at the Jurys Inn Brighton Waterfront. The hotel is within easy reach of major travel links by car and only 15 minutes' walk from Brighton Railway station. There are direct rail links to London and Gatwick airport. <https://www.jurysinns.com/hotels/brighton-waterfront>

Postgraduate Conference Bursaries

Applications for the Postgraduate Bursaries will open 9th January 2016. The deadline for applications will be 12th February 2016.

Postgraduate members who have had a paper proposal accepted for the conference will be eligible to apply. Please note that the bursaries cover registration costs and a contribution towards travel and accommodation.

Paper upload

Full papers must be uploaded by all conference participants by 2nd June 2017.

To upload your paper login to your member area, on the dashboard click the 'Conference' Tab and then scroll down and find the relevant table with the option to upload paper your paper.

Guidance for Participants at BISA Annual Conferences

1. Frequency of Appearances

In order to ensure the maximum number of participants in the annual conference, BISA members can present only ONE paper at the annual conference, including co-authored papers. BISA members can also appear either as a Roundtable participant, Discussant or Chair on two further panels (max 3 appearances). These limits should better ensure increased opportunities for participation by all BISA members.

2. Submission Types

- Papers

Papers can be submitted individually or within a larger panel proposal. Papers generally need a title, abstract, and the author(s) details incl. email address to submit. Titles need to be less than 10 words and abstracts need to be less than 200 words.

Note that, if you have a paper that was submitted on a panel, you should not submit the paper independently a second time.

- **Panels**

Panels must have a title, abstract and 5 papers no discussant or 4 papers with discussant (complete with title, abstract and authors details) and at least 1 chair. Titles need to be less than 10 words and abstracts need to be less than 200 words.

Please note: that papers submitted on panels should not be submitted a second time independently of the panel. If the panel is not accepted, the papers submitted on the panel go into the normal wait pool with all of our other papers.

- **Roundtables**

Roundtables are similar to panels but participants do not present papers. At least 1 chair and a min 4 participants (max 6 participants) are needed to submit a roundtable, along with title, and abstract. Titles need to be less than 10 words and abstracts need to be less than 200 words.

3. Participation of Postgraduate Students

Postgraduate participation in the conference is encouraged. The Postgraduate Network will be responsible for organising a 6 panel section comprising of Postgraduate only panels. For all other panels and roundtables the BISA Executive (which includes Graduate Student reps) felt that Postgraduate participation is most effective when students interact with more senior members on panels. Therefore at least one paper-giver must be full-time academic staff. BISA also encourages a range of institutions to be represented on a panel.

4. Paper Archive Submission

All participants presenting a paper will be required to submit a PDF copy of their paper in advance of the conference via the BISA website paper upload facility. The deadline for submission is **2nd June 2017**.

5. Withdrawal

Every year, BISA has far more proposals for the conference than we have space for in the programme, and many applicants are turned away. Because of this, a withdrawal deadline **1st March 2017** has been introduced, by which time you can cancel your participation (and the Programme Chair(s) could substitute another participant); if you failed to cancel your professional obligation by that date, you could be penalised by not being allowed onto the programme for future Conferences. (*Please see the refund policy on the BISA website*) **Please note**, withdrawals past the deadline due to lack of funding and other professional or personal commitments are not considered sufficient reasons for exemption from the penalised withdrawal list.

6. Working Group Sections and Guaranteed Panels – New for 2017

- Working groups with 74 or less BISA members can propose up to 4 panels (2 of which are guaranteed for inclusion on the programme). Working groups with more than 75 BISA members can organise a 5 panel section and groups with over 100 BISA members can organise a 10 panel section. The Postgraduate Network can organise a 6 panel section for postgraduate only participation.
- Each working group (incl PGN) organising a section must provide Name, institutional affiliation, and email address of the section chair(s) – maximum two chairs per section plus a proposed section title and summary of its theme(s) and rationale(s) (no more than 200 words). Please state here if your proposed section is to

contain 5 or 10 panels. (max 2 themes for a 5 panel section and 4 themes for a 10 panel section) deadline 4th July 2016 bisa@aber.ac.uk

- The chairs should then undertake the call for papers; maintaining a balance between established and emerging scholars, and postgraduate students;
- compose the section's programme, by selecting papers that were proposed in response to the call for papers; maintain a backup list in case of withdrawals
- identifying panel chairs and discussants;
- take overall responsibility for the actual execution of their section's contribution to the conference programme.

Please note the new timeline for BISA 2017

- **4th July 2016:** Working Group (PGN) Section chairs and Themes notified to BISA office bisa@aber.ac.uk
- **5th September 2016:** Working Group Sections and Guaranteed Proposals Submission deadline
- **12th September 2016:** All other Roundtables, Panels & Individual Papers submission deadline
- **31st October 2016:** Research Workshops submission deadline
- **16th December 2016:** Publish provisional programme and acceptance emails sent out
- **9th January 2017:** PG conference bursaries applications open - close 12th February 2017
- **24th February 2017:** Panel and Roundtable Participant registration closes
- **24th February 2017:** Last day for changes to the programme to appear in print (please check name/affiliation are correct)
- **1st March 2017:** Refund & withdrawal deadline (admin fee applicable of refunds £30)
- Prepare final programme March publish mid-April 2017
- **16th December 2016:** Early Bird registration opens - closes 1st March 2017
- **2nd March 2017:** Standard registration opens – closes 31st May 2017
- **2nd June 2017:** Paper upload deadline
- **14th June 2017:** BISA's 42nd Annual Conference Begins in Brighton, Sussex, UK

For more information please refer to the BISA website at www.bisa.ac.uk or email bisa@aber.ac.uk



Image courtesy of Shutterstock