

**Early-Career Small Research Grants application form**

Please ensure you are eligible for the award before completing this application and have read the guidelines at <https://www.bisa.ac.uk/members/funding/early-career-small-research-grants>

**Personal details:**

**Full name and title:**

**Address for correspondence:**

**Telephone number:**

**Email address:**

**Date of award of PhD and awarding institution:**

**Title of PhD:**

**Current appointment, dates and sponsoring institution**

**If applicable, please provide details of any career breaks, caring responsibilities, or other mitigating circumstances you would like the committee to take into account.**

**Project Details:**

**Title of research project for this application:**

**Dates for grant if awarded:**

Start: Finish:

1. **Abstract (200-300 words)**
2. **Research objectives of project (100-200 words)**
3. **What impact might the project have on a non-academic audience? (100-200 words)**

*Note: the impact may not be direct; the grant may be the first step in work of longer gestation where the impact and public relevance is more obvious.*

1. **Will the project be of benefit to BISA? (100 -200 words)**
2. **Methodology and contribution (max 500 words)**

*What is the project’s proposed methodology? Where will the research be undertaken?*

1. **Plans for publication and broader dissemination of the research**
2. **Future research**

*If not already covered in your answers to any of the questions above, explain how this project might contribute to the future development of a future programme of research (max 200 words)*

1. **Publications**

*Please list your principal publications to date (up to a maximum of six)*

1. **Permissions and collaborations**

*Please provide details of any permissions (visas, permits etc) that might be needed for the proposed project, and any collaborators or collaborating organisations*

1. **Particulars of other support**

*Will you need to be absent from your employing institution to undertake the proposed research? If yes, has the necessary leave been granted?*

*Have you made any other applications in connection with this project? If yes, to whom and with what results?*

1. **Budget**

Please provide a breakdown of the total costs that will be incurred, specifying the particular items for which the application is being made. Please note we will only fund reasonable travel/subsistence costs and checks are made on expenditure.

Please note also that awards will be paid into institutional bank accounts and that BISA will not allow funding to be top sliced to cover institutional overheads. To that end, please provide confirmation from a relevant University officer (for instance, your Head of Department/School) confirming that these arrangements are acceptable.

Please note the following rules on eligible costs. The funds can be used for travel and fieldwork expenses, access to archives, research training, transcription, short-term research assistance, and translation. The funds CANNOT be used to buy out individual staff time or to cover any overheads.

1. **Please let us know how you heard about this grant**
2. **Equality, Diversity and Inclusivity (EDI)**

We would be most grateful if you would complete the anonymous EDI monitoring form at <https://forms.gle/1XhkW4NaL41PH3be7>. The purpose of the questionnaire is to gather anonymous data to better understand and address EDI in the BISA funding and grants process. The data collected will only be used for statistical and reporting purposes to improve our practices. The information will not inform funding and grant decision-making.

**Declaration and applicant signature**

The information submitted in this application is to the best of my knowledge correct at the time this application was made. Should any significant developments arise since this application was made I will keep the association informed. Should the proposed study be cancelled, I undertake to return the grant award in full. Should the proposed study be reduced, I undertake to return any remaining grant in full.

Signed …………………………………………………. Date: …………………………………………..

***Ethical considerations***

*BISA requires that funded projects comply with the research ethics and risk assessment procedures set out by the recipient’s host institution.*

***Data Protection***

*The information you have provided on this form will be held by the Association electronically, will only be used in connection with your application and only shared as part of the decision-making process. Your nomination will be connected with your member profile.*

***Application feedback***

*Unsuccessful applicants may request feedback on their application; however, due to the high volume of submissions to this scheme, the judging panel is unable to provide detailed feedback or engage in individual discussions with unsuccessful applicants.*